



The Keys Academy Trust

Curriculum Effectiveness and Church Ethos Committee –Terms of Reference

Purposes of the committee

The over-arching purpose of the Trust and (by delegation) all of its committees, is to deliver its vision: the belief in educational excellence. We aim to serve our pupils, staff, parents and their local community by providing our schools with the highest levels of academic rigour and pastoral care. Through this purpose, the Trust and its committees will enable its schools to be places where children and young people develop and thrive intellectually, socially, culturally and spiritually.

The primary purposes of this committee are:

- a. To monitor curriculum advice, guidance and effective implementation across the Trust.
- b. To approve and monitor, as required in DfE guidance and the Trust's articles, any statutory policies and documents so required.
- c. To monitor pupil outcomes (to include data, attendance, behaviour, SEN and disadvantaged groups) across the Trust and identify actions in collaboration with the CEO to support the schools as appropriate.
- d. To ensure that the distinctive Christian values of the Trust are upheld and supported in its schools including through SMSC provision and with regard to the SIAMS framework.
- e. To monitor the spiritual and pastoral care of all members of our schools' communities, ensuring that leaders are supported and trained and schools are compliant with statutory safeguarding requirements and strategies.
- f. To ensure protecting children and young people from harm is central to the culture and work of this Committee/Working Party.
- g. To monitor oversight of filtering and monitoring procedures.

Membership

- Membership and Terms of Reference will be reviewed annually by the Trust.
- The committee will comprise at least three trustees and such other members as the trustees shall appoint.

Quorum

The quorum shall be two trustees. (It is the responsibility of members to alert the Trust Governance Professional in the event of known non-attendance at a meeting).

Meetings



The committee will meet as necessary and at least three times per year. The Committee shall elect a Chair annually who will be responsible for ensuring the agendas are produced, minutes of the meeting are taken and a report presented to the subsequent meeting of the Trust Board.

Terms of Reference

- a. To ensure and review the regular evaluation of schools' attainment, pupil progress, attendance and general improvement via termly reports from the schools' Senior Leaders.
- b. To ensure school targets are appropriately set to maximise attainment and pupils' progress.
- c. To evaluate the schools' performance through a range of measures including their own SEF, Ofsted and SIAMs reports, ensuring appropriate action is planned and taken in order for the school to meet agreed targets.
- d. To ensure that all reasonable measures are taken to ensure that pupils' SEND requirements are being met, through Annual SEND reviews, and including the effective deployment of Pupil Premium Grant.
- e. To ensure that an appropriate, high- quality school development plan is in place for each school and regularly monitored and reviewed at LGB level.
- f. To evaluate summative information on the performance of its schools comparing this to National and local figures.
- g. To ensure that school improvement resources are properly prioritised.
- h. To ensure that the Local Governing Boards (LGBs) meet the requirements of the appropriate scheme of delegation and have oversight of the appointment of LGB members.
- i. To support and monitor schools' empowerment of children and young people particularly through pupil voice.
- j. To monitor the effectiveness of communication between school and home, with a focus on how effectively the school communicates its values to the parents and wider community and ensuring quality communication through listening to parents and responding to need.
- k. To monitor the pastoral care and safeguarding of children in the Trust's schools including how the school meets the needs of all learners through its distinctive Christian character.
- l. To support and develop the Spiritual, Moral, Social and Cultural aspects of the Trust's schools including the provision and impact of collective worship.
- m. To monitor personal development, behaviour and welfare outcomes for the Trust's schools.
- n. To advise the Trust on establishing, maintaining and developing high quality networks and partnerships leading to improved high-quality communication between The Trust, its schools, their local parishes, and the wider community.
- o. To monitor and critically evaluate the vision and values of the Trust itself, ensuring effective communication of that to schools and other stakeholders.



- p. To work collaboratively with the Diocesan Board of Education (DBE) to support the fulfilment of the Trust's aims and the DBE's statutory responsibility for church schools.
- q. To approve and monitor, as required in DfE guidance and the Trust's articles, the statutory policies and documents:
 - i. Required of the Trust Board
 - ii. Delegated to individual academy Local Governing Bodies
 - iii. Arising from decisions of the Trust Board

Safeguarding

The committee has delegated responsibility for the oversight of the safeguarding and protection of children and young people in each school. In undertaking this role the committee will:

- Ensure protecting children and young people from harm is central to the culture and work of this Committee/Working Party.
- Support the strategic leadership of the Trust's safeguarding arrangements through the work of this Committee/WP;
- Ensure policies and procedures considered by the Committee/WP comply with the Trust's duties under legislation;
- Receive regular reports and reviews of safeguarding policies, procedures and practice related to the work of this Committee/WP

Powers of the committee

The committee has full delegated decision-making powers other than for decisions involving expenditure in excess of any funds delegated to it.

No vote on any matter may be taken unless trustees comprise the majority of the members present. The Chair has a casting vote.

Recording and reporting of meeting

A clerk is appointed to the committee, who will produce minutes of all meetings, to be circulated before the next meeting of the Trust Board.

Review of terms of reference and membership

This will be undertaken annually by the Trustees.